



Price Overview

Room Rental and Event Organisation

Are you organising an information meeting, a press conference, a gala dinner or a party? The German-Czech Chamber of Commerce (DTIHK), located in the heart of Prague, offers the adequate venue for your needs. Upon request we will create a customized offer and take over the entire event preparation. This includes the organisation of all technical equipment, catering, musical entertainment, interpreter services, a photographer as well as the accompanying services. Everything tailored exactly to your individual needs.

Room rent

In the following table you will find the price overview for all rentals.

Room	Price for Members in CZK*			
	1 Hour	4 Hours	8 Hours	12 Hours
DTIHK Dome	3.500	14.000	28.000	42.000
Conference Room	1.750	7.000	14.000	21.000

**Price excluding VAT, preparation and disassembly are included in the rental period, the minimum duration of the rental period is 4 hours, cleaning costs will be charged separately*

Room	Price for Non-Members in CZK*			
	1 Hour	4 Hours	8 Hours	12 Hours
DTIHK-Dome	5.000	20.000	40.000	60.000
Conference Room	2.500	10.000	20.000	30.000

** Price excluding VAT, preparation and disassembly are included in the rental period, the minimum duration of the rental period is 4 hours, cleaning costs will be charged separately*

Technical Equipment

If you need technical equipment for your event, we are happy to offer you suitable solutions. In the table below you will find an overview of all equipment, which you can rent directly from us.

Technology		Price in CZK per Day*
Event Technology-Package of the DTIHK		
1	Laptop	
1	LCD projector 2000 ANSI	
1	Screen with tripod 2m x 2m	
1	Flip chart	
2	Loud speaker	
1	Wireless microphone	
1	Assembly and disassembly	
		4.400
Wireless PowerPoint remote control with laser pointer (USB)		250
Video		250
DVD player Panasonic DVD-S52		350
Monitor Samsung 19"		350
Plasma television SONY		2.800
Interpreting Equipment (external)		
1	Interpreter booth	1.500
1	Basic technical equipment (Event for more than 100 Pers.)	5.500
1	Receiver	50
1	Mixing console	550
1	Clip-on microphone	550
1	Wireless microphone	500
1	Acoustic irradiation	1.500
Assembly and disassembly		1.500
Transport costs		400

**Price excluding VAT, we will demand an additional fee for supplying external technical devices, this will be added to the rent*

Personnel

We are happy to organise e.g. interpreters, photographers or service personnel for you. The fees are to be found in the table below.

External Services		Guide Price in CZK*
Interpreter – simultaneous or consecutive	1/2 day	5.000
	1 day	10.000
Technician	1/2 day	1.500
	1 day	2.500
Photographer	1/2 day	5.000
	1 day	10.000
Hostess	1 hour	500
Waiter	1 waiter/4 hours.	1.500
Security	1 Person/hour	200

** Price excluding VAT, we will demand an additional fee for supplying external services*

Catering Packages

In the following table our general catering services are listed. Upon request and according to the type of event, we are happy to prepare menu suggestions. If wishes remain open, we shall create a specialized offer.

Package	Service	Guide Price in CZK/Person*
Breakfast	Coffee, tea, cold and warm platters, fruit, rolls, bread, yoghurt	300 - 400
Brunch	Drinks, pastries, baguettes und sandwiches, cold platters, warm meals, sweets, fruit	450 - 500
Coffee break	Coffee, tea, mineral water, juice, cake, filled rolls, fruit	150 - 280
Welcome drink	Sparkling wine, mineral water, juice, salty snacks, canapés	170 - 410
Cocktail reception	Sparkling wine, mineral water, juice, salty snacks, canapés	250 - 520
Lunch	different menu offers	380 - 750
Gala dinner	3-course menu – different menu offers	1.500 - 2.000
	4-course menu – different menu offers	1.800 - 2.300

** Price excluding VAT, we will demand an additional fee for supplying external catering services*

Fee

If the DTIHK, partially or completely, takes over the organisation of your event, an additional fee will be charged according to time and effort involved. It will be added to the rental, cleaning and service fees (technics, personnel, catering etc.). Our commission amounts to 2.500 CZK per hour. Before ordering, you will receive a binding offer.

Examples Event Organisation		Guide Price DTIHK in CZK*
Partial organisation of the event, 30 Persons	Providing catering and technical equipment	5.000
Complete organisation of the event, 50 Persons	Providing catering, musical entertainment (live or reproduced), photographer or camera man	7.500

**Price excluding VAT*

All service prices quoted are mere guide prices. A concrete, binding service offer with end prices as well as a final commission, will be assessed according to your demands and specifications.

All prices are in CZK. The conversion from CZK in EUR is calculated according to the current rate of the ČNB on the day the invoice is issued.

Don't hesitate to ask, if you have any questions!

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